

**Town of Groton
Sketch Plan Guide**

The Town of Groton engages in Zoning and Land Use described in the Town of Groton Land Use and Development Code 2011. This application will guide applicant/owners to what department or Board will be needed to review their application.

Perspective applicants should provide as much of the following written ideas & drawings for; the area, buildings, environment, neighborhood, utilities, and services as possible.

Please supply this completed form as well as related documents to the Town Clerk's office, 101 Conger Blvd. (Po Box 36) Groton, NY 13073 Or email to Code@grotontown.com

Within 3-5 business days, The Code Official will provide the applicant with the appropriate board or department they will need to apply to next.

Applicant Name: _____

Tax Map # of site _____ **Phone** _____

Site Address: _____ **Zoning District** _____

Email _____ **Land Owner (if different)** _____

Site Use Plan/Business Proposal: _____

Perspective Land Use (from Table page 61-63) _____

To the best of your ability, Depict on a drawing (include a compass rose) or provide an ariel map of the, location, arrangement, size, design and the general site compatibility of:

- Buildings
- Parking spaces & Truck loading areas
- Signs (existing and proposed)
- Adequacy, type, and arrangement of trees, shrubs, landscaping, include the maximum retention of existing vegetation (Will a visual and/or noise buffer be created between the applicant's and adjoining lands?)
- Above or below ground utilities, energy distribution facilities
- Pedestrian access/ Include ADA compatibility
- Outdoor Lighting (Will neighboring properties and traffic be protected from glare?)
- Adequacy of fire lanes, emergency zones and provisions for fire control or EMS access

Will any other permit or license be necessary to conduct the activity? Yes / No